

Fall WVASBO
October 23 - 26, 2017

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Tuesday, October 23 - Pre-Conference

1:00 - 2:30	From Distracted to Productive/Finding an Extra Hour	Randall Dean
2:30 - 2:45	Break	
2:45 - 4:45	From Distracted to Productive/Finding an Extra Hour	Randall Dean
	Every Day, continued	
4:45 - Till	Dinner on Your Own	
4:45 - Till	Hospitality - Legends Sports Bar	

Wednesday, October 24

7:15 - 8:15	Breakfast and Registration	
8:15 - 8:30	SASBO Invitation and Update	Jeff Davis, WV SASBO Rep. & Chris Campbell, SASBO President
8:30 - 10:30	Taming the E-mail & E-mail Etiquette Beasts: Managing Your E-mail Overload/Enhancing Your E- mail Communications	Randall Dean
10:30 - 11:00	Break - Exhibitor Area	
11:00 - 12:00	Finance Hot Topics	WVDE OSF - Amy Willard
12:00 - 1:15	Lunch (Provided)	Taste of Italy buffet
1:15 - 1:30	WVASBO Business - member vote	
1:30 - 2:30	WVSAO Purchasing with State P-Card	WVSAO - Catherine Preston
2:30 - 3:00	Break - Exhibitor Area	
3:00 - 4:30	TBD	TBD
4:30 - 5:30	Reception - Drinks & d'oeuvres	Meet, Greet & Talk Shop
5:30 - till	Dinner on Your Own	
5:30 - till	Hospitality - Legends Sports Bar	

Thursday, October 25

7:30 - 8:30	Breakfast and Registration	
8:30 - 10:30	IRS Taxable/Nontaxable fringe benefits	James Driver PENDING APPROVAL
10:30 - 11:00	Break - Exhibitor Area	
11:00-12:00	WVSAO Update on new Vendor and related changes.	WVSAO - Catherine Preston
12:00 - 1:15	Lunch (Provided)	South of the Border Buffet
1:15 - 2:30	TBD	TBD
2:30 - 3:00	Break - Exhibitor Area	
3:00 - 4:30	Sorting and applying leave regulations FMLA, WVPLA, WV code 18A, Donated Leave, Leave Bank.	Bowles Rice - Rebecca Tinder & Kim Croyle
4:30 - till	Dinner on Your Own	
4:30 - till	Hospitality - Legends Sports Bar	
6:00-10:00	WVU vs Baylor tailgate party in reception area	

Friday, October 26

07:30 - 08:30	Breakfast	
08:30 - 09:30	Ethics	Bowles Rice - Rebecca Tinder & Kim Croyle
09:30 - 09:45	Break	
09:45 - 11:45	Legal Updates	Bowles Rice - Rebecca Tinder & Kim Croyle

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